

# CERTIFICATE OF SERVICE

**Republic of \_\_\_\_\_ )**  
**Subscribed and Affirmed \_\_\_\_\_ )**  
**County of \_\_\_\_\_ )**

I, \_\_\_\_\_, the undersigned mailer/server, being of sound mind and under no duress, do hereby certify, attest and affirm that the following facts are true and correct, to wit:

- That, on the \_\_\_\_\_, 20\_\_\_\_, that, on behalf of (name) \_\_\_\_\_, a natural person, the undersigned personally deposited the following documents (listed below) inside the envelope, sealed them and transmitted them via the carrier indicated in item 2 below, to wit:

Item #	Document Description	Number of pages
1		
2		
3		
4		
5		
6		
7		
8		
9		
10		
11		
12		

Total of \_\_\_\_ documents with combined total of \_\_\_\_\_ pages.

- That I personally mailed said document(s) via (initial those which apply):

\_\_\_\_\_ United States Postal Office, by regular mail, postage prepaid  
 \_\_\_\_\_ United States Postal Office, by **Certified Mail #** \_\_\_\_\_,  
     Return Receipt Requested  
 \_\_\_\_\_ United Parcel Service (UPS), tracking number # \_\_\_\_\_  
 \_\_\_\_\_ Federal Express, tracking number # \_\_\_\_\_  
 \_\_\_\_\_ Other (specify): \_\_\_\_\_  
 \_\_\_\_\_

at said City and State, one (1) complete set of **ORIGINAL/COPIED (circle one)** documents, as described in item 1 above, properly enveloped and addressed to (addressee and address):

3. That I am at least 18 years of age;
4. That I am not related to \_\_\_\_\_ by blood, marriage, adoption, or employment, but serve as a "disinterested third party" (herein "Server"); and further,
5. That I am in no way connected to, or involved in or with, the person and/or matter at issue in this instant action.

I now affix my signature to these affirmations.

(Signature): \_\_\_\_\_, Mailer/Server

(Printed name): \_\_\_\_\_

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## NOTARY PUBLIC'S JURAT

BEFORE ME, the undersigned authority, a Notary Public, of the County of

\_\_\_\_\_, Republic of \_\_\_\_\_ (statename), this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_,

\_\_\_\_\_ mailer/server did appear and was identified by driver's license and who, upon first being duly sworn and/or affirmed, deposes and says that the foregoing asseveration is true to the best of his/her knowledge and belief.

WITNESS my hand and official seal.

/s/ \_\_\_\_\_ SEAL

Notary Public

My Commission Expires On:

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